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Welcome Wellness Champion,

Thank you for your commitment to well-being and your recent decision to join the (Company Name) Wellness Program. A strong company cannot exist without healthy employees. The everyday choices we make can help us live healthier, happier, and more fulfilling lives – both at work and home. And that's why we are excited to have you on our wellness team to promote and support our employee wellness efforts.

You are a key asset to making this program successful. We are here to support you and your efforts to increase the health and well-being of our employees. As a valuable asset to our company's wellness initiative, we want to ensure that we provide you with the necessary tools and resources to achieve success. We welcome your feedback throughout this program, and will strive to incorporate your feedback into our program in the future.

We are excited to partner with the Hawaii Department of Health (DOH) in providing you with a Wellness Champion Toolkit. This toolkit will provide you with resources that will aid in implementing our employee wellness program. You can also find more information about your **Role and Responsibilities** within the Toolkit.

In addition, our (Company Name) Wellness team is here to support you throughout this journey. Please do not hesitate to let us know how we can help you, as you take the next step to increasing the productivity, health and well-being of your workforce.

Yours in health,

(Supervisor Name)

(Title)